

**2024 Hagerstown Fiber Fest
Saturday, October 5, 2024, 9am - 4pm
at University Plaza, Hagerstown, MD**

**Vendor Application Form
Deadline: August 10, 2024. Expect a response by August 18, 2024**

Business Name: _____

Contact Name: _____

Address: _____

Telephone: _____ E-mail: _____

MD Sales and Use Tax ID Number: _____

All Vendors are responsible for collecting and reporting Maryland State Sales Tax.

Website: _____

Facebook Business Profile Name: _____

Instagram Business Profile Name: _____

Website, url, or social media link that you'd like us to use in advertising:

List of products you will be selling: _____

Do you require the use of electricity? (Limited Availability, \$50 fee) _____Yes _____No

If you require use of electricity, outdoor extension cords, etc. must be provided by the vendor. You should plan on a 50 to 100 foot reach to power. We will reach out to you with details near the time of the event.

If yes, for what purpose? _____

We encourage vendors to do demonstrations in order to draw the crowd's interest to various fiber activities. This can mean practicing your art throughout the day at your booth, or giving a short talk in your booth or near/on the stage at a specific time. Would you be willing to give a demo? If so, please tell us what you'd like to do, and if it would be a most-of-the-day activity or a shorter demo. We may reach out to you for more info on this!

If this will be your first time vending at the Hagerstown Fiber Fest, please attach three digital photos or list three website/social media links, one showing your booth set up and two showing examples of premier items that you will be selling. If you submit this application via email you may place the links in the body of that message.

If you are a returning vendor, would you like the same space as last year? ____ Yes ____ No
If not, we will be in touch about where you would like to move to.

Number of 10' x 10' spaces requested: (\$75 per space) _____
This payment is **non-refundable** unless the event is canceled.

Use of electricity \$50 _____

Total submitted with application: \$ _____

This fee is nonrefundable.

THIS IS A RAIN OR SHINE EVENT. In the unlikely event of severe weather leading to the cancellation of the entire event, your vendor fee will carry over to the next year's event.

A tent canopy is required and must be furnished by each vendor. All set-up materials including tables, chairs, tent, etc. must be provided by the vendor. There will be limited staff available to help load in on the morning of the event.

The City prohibits:

- the driving of any stakes, nails, etc. into the vending area for any reasons, including staking tent canopies.
- the use of the decorative lamp posts for securing tables, booths, etc. It is also prohibited to tape, wire, tie or otherwise hang anything from these lamp posts.

I'll pay by:

_____ Check made payable to The Yarn Shop, mailed to
1 North Potomac St, Hagerstown, MD, 21740

_____ Cash or credit card brought in person to The Yarn Shop during opening hours
(W-F Noon-5pm, Sat 10am-3pm)

_____ Online at <https://theyarnshopmd.com/product/vendorfee/> (\$75 will be collected through the website. Payment for electricity will be made in person at the Fiber Festival.)

HAGERSTOWN FIBER FEST
HOLD HARMLESS AGREEMENT

Business Name: _____

Contact Name: _____

Event/Use: Hagerstown Fiber Fest

Location: University Plaza, Hagerstown, Maryland

Date of Use: October 5, 2024

The Lessee/User agrees that it shall indemnify Hagerstown Fiber Fest/The Yarn Shop and hold harmless Hagerstown Fiber Fest/The Yarn Shop against any and all fines, suits, claims, demands, expenses, actions, losses, alleged losses, or liabilities of whatsoever nature or kind incurred whether directly or indirectly with in law or equity, paid, suffered or incurred as a result of the acts, activities, or omissions of the Lessee/User, its agents, servants, or employees, due to the operation and use of the premises. It is further agreed that the Lessee/User shall in addition to holding the Hagerstown Fiber Festival/The Yarn Shop harmless from any and all liabilities or damage or injury to both persons and property, occurring as a result of the use of said premises, shall defend Hagerstown Fiber Fest/The Yarn Shop at Lessee's/User's expense against any and all claims, suits, demands, of whatsoever nature or kind.

Lessee/User

By (Signature and Title)

Street

City, State, Zip

Telephone

Return to:
Hagerstown Fiber Fest
C/O The Yarn Shop
1 North Potomac St.
Hagerstown, MD 21740